

## NOTICE OF MEETING

### SIENNA PLANTATION LEVEE IMPROVEMENT DISTRICT OF FORT BEND COUNTY, TEXAS

The Board of Directors of Sienna Plantation Levee Improvement District of Fort Bend County, Texas, will hold a regular meeting on Wednesday, January 2, 2019, at 11:30 a.m., at the offices of The Muller Law Group, PLLC, 202 Century Square Boulevard, Sugar Land, TX 77478, to discuss and, if appropriate, act upon the following items:

1. Approval of minutes.
2. Comments from the public.\*
3. Financial and bookkeeping matters, including:
  - a. payment of the bills and review of investments.
4. Tax assessment and collections matters, including delinquent tax collections, installment agreements, payment of tax bills, and quarterly TIRZ payments.
5. Operation and maintenance of District facilities, billings, and repairs, including:
  - a. Remote Monitoring System (LMS); and
  - b. Residential Access Permit applications (LMS).
6. Reports on maintenance, mowing, fertilization and herbiciding of District facilities (CDC Unlimited, LMS, and Berg Oliver).
7. LJA Engineering matters, including:
  - a. authorization to design facilities and approval of proposals for design of construction projects, including:
    - i. internal back-up sluice gates to serve the South Pump Station;
    - ii. internal back-up sluice gates to serve the North Pump Station;
    - iii. Gulf Coast Water Authority sluice gates at the Sienna Parkway structure;
    - iv. Gulf Coast Water Authority pump house sluice gates;
    - v. Flap gates at Oyster Creek south outfall;
    - vi. External flap gates to serve the South Pump Station;
    - vii. Sienna South Pump Station, phase 2; and
    - viii. Channel 4 widening, phase 4.
  - b. approval of plans and specifications and authorize advertisement for bids for construction projects;
  - c. review of bids and award contracts for construction projects in the District, including:
    - i. Main Channel expansion and regional storage, phase 1 (Series 2018 Bonds); and
    - ii. South Pump Station No. 4, Phase 1(Toll-GTIS).
  - d. pay estimates and change orders, acceptance of projects, and direct engineer to notify insurance company of new facility and obtain necessary maintenance bonds; including:
    - i. South Pump Station channel/external channel discharge structure (special projects fund);
    - ii. North Pump Station sluice gates, sluice gates at acreage estates, and back-up sluice gates at outfall structure no. 2 (special projects fund); and
    - iii. Channel 3 Improvements, Phase 2 Expansion (Channel 3-3 to Main Channel) (Series 2017 Bonds).
  - e. Master Drainage Plan Update;
  - f. Gulf Coast Water Authority land swap;

- g. deeds, easements, maintenance agreements and consents to encroachment;
  - h. permit application(s), including permit violations and assessing fines per District policy;
  - i. Capital Improvement Plan; and
  - j. Preparation of bond application, including Resolution Authorizing Application to Texas Commission on Environmental Quality for Approval of Projects and Bonds.
8. Report regarding development in the District.
  9. District applications to Federal Emergency Management Agency, including:
    - a. 2016 and 2017 reimbursement applications; and
    - b. Mitigation application.
  10. Fort Bend Flood Management Association matters.
  11. Stormwater Quality Management Plan, including:
    - a. Comments from the public and any necessary training.
  12. Fort Bend Office space at Fort Bend County Sienna Annex, including:
    - a. Build out and furnishing expenses;
    - b. Resolution Establishing In-District Meeting Place.
  13. Park capital improvements, including: authorization of design, approval of plans and specifications, authorization to advertise, review of bids and award of contract, and approval of pay estimates, change orders, and final inspection for:
    - a. Sienna Toll park and recreational facilities (TBG), including:
      - i. Sawmill Lake Recreation Center splash pad;
      - ii. Sawmill Lake Recreation Center, Phase 2 (17200); and
      - iii. Channel 4 Linear Park, Phase 2 (15131b).
    - b. Camp Sienna entry monument sign (TBG);
    - c. Thornton Middle School track and field (TBG); and
    - d. Capital improvement signage.
  14. Parks project manager report (2Bits Consulting), including:
    - a. Field lighting for field no. 4.
  15. Park operations, including:
    - a. LMS management and maintenance report, including:
      - i. Camp Sienna entry gate (15A126D) (LMS); and
      - ii. Park inspections.
    - b. SPRAI recreational facility use report; including:
      - i. Facility scheduling and rental matters;
      - ii. Facility Use Agreements and rate schedules; and
      - iii. Park ambassador program.
  16. Future meeting dates and agenda items.



*Richard Mülle*  
 Attorney for the District

\*Public comments are received at the discretion of the presiding board member, who may limit the duration of public comments and the number of speakers.

Sienna Plantation Levee Improvement District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.086 (Economic Development). Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (281) 500-6050 at least three business days prior to the meeting so that appropriate arrangements can be made.